



MEETING AGENDA

March 28, 2023

4 p.m.

1. **Call to Order** and accept proof of publication of notice of meeting.
2. **Approve Minutes** of the meeting held on January 24, 2023.
3. **Open Forum/Public Comment:** The Health Facilities Authority allows any person to speak regarding agenda items other than ministerial or information only matters. Speakers must complete the speaking request form prior to the start of the meeting. Each speaker or group representative is limited to three (3) minutes of speaking time. Speakers shall refrain from abusive or profane remarks, disruptive outbursts, protests, or other conduct which interferes with the orderly conduct of the meeting.
4. **Financial Matters:**
 - a. Presentation of audited financial statements for fiscal year 2022 by representatives from Saltmarsh, Cleveland & Gund, and acceptance of same by the Authority Board.
 - b. Presentation from Allison Hill, CEO of Lakeview. Update on organization, Century Facility and new mental health triage concept.
5. **Routine Authority Business:**
 - a. Reappointment of Board Members Hall and Bullock – Term expires August 2023
 - b. NAHEFFA Spring Conference – April 16-18, 2023, Washington DC.

Next Scheduled Meeting of the Authority: June 28, 2022

**ESCAMBIA COUNTY HEALTH FACILITIES AUTHORITY
MEETING MINUTES
January 24, 2023**

Members in Attendance: **Jim Hall**
 Jean Tucker
 Eugene Franklin
 Keith Bullock
 Susan Ashby

Others Present: **Virginia Yeagle, Administrator, CPA**

1. Call to Order and accept proof of publication of notice of meeting.

Chairman Bullock called the meeting to order at 4:00pm. The Board members in attendance were Mr. Gene Franklin, Ms. Jean Tucker, Ms. Susan Ashby and Mr. Jim Hall. Also in attendance was Virginia Yeagle, Administrator. Absent was Mr. Michael Stebbins, General Counsel.

Notice of the meeting was published in the BCC weekly meeting notice in the Escambia Sun Press, on the Authority's website, and a meeting notice was posted on the front door at the Authority's office.

2. Approve Minutes of the meeting held on November 15, 2022.

Motion was made by Ms. Ashby and seconded by Mr. Franklin to approve the minutes as presented. Motion passed unanimously.

3. Open Forum/Public Comment: None

4. Financial Matters:

a. Report on Operations for the period October 1 to December 31, 2022

Ms. Yeagle presented the Report on Operations for the first quarter of the fiscal year ending 12-31-2022. The report included Account balances for the cash account for each month in the quarter, all activity in the bank accounts for the quarter, a schedule of maturities for the investments held at Regions and fair market value of investments held in the Regions Account compared to last quarter. Ms. Yeagle discussed the rising rates on bonds and investment alternatives. As securities mature in 2023, Ms. Yeagle will look at the rates in light of term and type to improve the return on investment. Motion made by Mr. Hall and seconded by Ms. Ashby to approve the Report on Operations. Motion passed unanimously.

b. Grant Inquiries:

Ms. Yeagle reported that REAP had submitted an updated grant request for funding for capital improvement to the Clinton Cox Building (formerly Pathway for Change residential facility). REAP's updated grant was reviewed by the Board; however, there are still many open issues concerning the building before the grant request can proceed. The Board directed Ms. Yeagle to contact REAP and obtain additional information regarding the building including evidence of conveyance, updated costs estimated for the foundation work and a project budget. Ms. Yeagle will contact REAP and request the desired information. Grant request has been tabled until the additional information can be obtained.

Ms. Yeagle also discussed a meeting she had with Allison Hill with Lakeview and a new mental health triage concept Lakeview is exploring. Ms. Hill would like an opportunity to meet with the Board to discuss this project as well as the Century facility and the spin-off of Lakeview from Baptist Health Care. Ms. Yeagle will invite her to the March 28th meeting.

The Board also expressed a desire to hear the status of the Century Community Health Clinic and requested Ms. Yeagle invite Chandra Smiley, Executive Director of Community Health Clinics to a future Authority meeting.

5. Operations:

a. Update on Audit for FY 2022

Ms. Yeagle gave an update on the audit for FY 2022. Ms. Yeagle has provided the auditors with information and documents related to FY 2022 as well as answering their questions. Ms. Yeagle believes a majority of the audit work is complete and expects Saltmarsh to present their audit at the March 28, 2023 meeting.

b. Strategic planning

Ms. Yeagle asked that the Board to consider developing a strategic plan to help guide decisions that need to be made concerning investments, funds available for future grants, and operations in general. Ms. Yeagle presented key milestones, such as maturity dates for outstanding conduit bonds, board members terms, contract termination dates for office lease, Authority Administrator and auditors.

After discussing the need for a strategic plan, the Board requested Ms. Yeagle put together a financial analysis of funds needed to continue operations for the next ten years (2024-2033) to help guide future discussion about the direction and operations of the Authority.

Routine Authority Business:

- a. Update on NAHEFFA Spring Conference – April 16-18, 2023, Washington DC, Mayflower Hotel. The Hotel block is now open for booking by NAHEFFA members. Ms. Yeagle encourages members to book their rooms now as the reservations can be cancelled with 72 hour notice. Ms. Yeagle can provide an e-mail link to facilitate the reservation process with the special conference rate. Ms. Yeagle will provide a conference agenda when available.

Meeting adjourned at 5:00 pm

Next Scheduled Meeting of the Authority: March 28, 2023 at 4pm.
